

Jo Garner Clerk & Responsible Financial Officer

> Rothwell Town Council Market House, Market Hill t: 01536 712352 e: clerk@rothwelltowncouncil.gov.uk w: www.rothwelltowncouncil.gov.uk

## **Application Form**

Position applied for:	Closing date and source of application:
Surname:	First names and title:
Address:	Telephone:
	Email:

Personal Details:	
Do you require a work permit to take up employment in the UK? Yes □ No □	
Do you hold a current clean driving licence? Yes □ No □	

Employment Record - Please list all employment in reverse chronological order, starting with your present or last position. Please continue on a separate sheet if you need to.

Date From/To	Position Held/ Duties	Name and address of Employer	Reason For Leaving

## Education (since age 11)

Date From/To	Name of School, College or University	Qualifications Gained

Please give your reasons for applying for this position, say what experience you feel you have which would enable you to do it well. Please use a separate sheet if necessary.

Please give details of any outside interests or other information which you feel will support your application.

Include here memberships of professional bodies and service on voluntary organisations etc.

## References:

Please give the names and addresses of two referees. One should be your present or last employer if possible.

Referee 1	Referee 2
Name	Name
Address	Address
Email Address:	Email Address:
May we approach them now?	May we approach them now?
□ Yes	□ Yes
□ No	□ No

I apply for the above position and confirm that this is a true and complete record	
Signature	Date

Please return your completed application together with any other documentation requested to Jo Garner, Clerk & RFO, Rothwell Town Council, Market House, Market Hill, Rothwell, Northants, NN14 6BW. Applications may also be sent via email to clerk@rothwelltowncouncil.gov.uk