**CiLCA session 7 recap notes**

Today we covered LO29 LO17 LO24 and LO30

**LO29**

* This is an annotated document
* Remember to use the 4 bullet points on page 8 of your portfolio guide
* Noting LGA 72 s137 is not enough for legislation
* Read the guidance, clues on key points to be annotated are here

**LO17**

* This is an annotated grant application form.
* Remember to use the 4 bullet points on page 8 of your portfolio guide
* Can be dated within last 2 years.
* You cannot submit a grant application completed by someone else.
* The content of the application should be genuine, but it does not need to have been submitted to the awarding body.
* Give **three examples** of good practice, no more, no less.
* Good website to look at: <http://ctb.ku.edu> gives advice on writing grant applications

**LO24**

This is a written exercise but no word count.

24.2 The explanation should be written under the headings of the information required:

* Relevant legislation
* Relevant national policy for England (NPPF) or Wales
* Policies from the local plan (and neighbourhood plan if relevant)
* Other material considerations

Even if they’re not relevant to your application, mention S106, the New Homes Bonus and the Community Infrastructure Levy.

Planning Portal – [www.planningportal.gov.uk](http://www.planningportal.gov.uk)

**LO30**

* This is an annotated document
* Remember to use the 4 bullet points on page 8 of your portfolio guide
* If your council doesn’t have a plan you will need to write one to then annotate it.
* LO30 encompasses all work completed for your portfolio

**Feedback**

Please provide feedback about the CiLCA programme as a whole via this link <https://forms.office.com/r/WhyrvYGPCN>

**Next steps**

* Redo your TNA and see how you've improved
* Apply to SLCC for your EMMA registration (invoice needs to be paid before they give you access)
* Complete the EMMA permission form to give me access to your EMMA portfolio <https://forms.office.com/r/Qq623NZscH> *(optional)*
* Review all your work – remember all work must be dated within the last six months.
* Read the useful Hints and Tips sheet.
* Book a 1:1 with me to review all work *(optional)*