



## **FACILITIES OFFICER**

### **Swanspool Gardens and Pavilion**

**Temporary Position | 30 Hours per Week | NJC Points 18-23**

**Start Date:** 3rd November 2025

**Contract:** Temporary until 30th March 2026 (with potential to extend)

The Council is seeking an enthusiastic and dedicated Community Facility Officer to lead the comprehensive operations of Swanspool Gardens and Pavilion - a vital community asset with enormous potential.

You'll be responsible for the complete operational management of our tennis courts, bowls facilities, and hall hire services. From developing marketing strategies and building community partnerships to overseeing maintenance and ensuring health and safety compliance - this varied role offers the chance to truly shape the future of these important community spaces.

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**Deadline for applications 12<sup>th</sup> October 2025**

#### **How to Apply:**

Complete the application form available on the council website. Please note that CVs will not be accepted.