

COUNCILLOR DEVELOPMENT FRAMEWORK



A practical workbook for new and existing councillors

Complete the fields below. Drop-down arrows show where a selection can be made.

Electors 	Current budget 	Current precept
Band D rate 	Council seats 	Meeting frequency Select
Unitary council Select	Transparency code Select	Police area Select
Unitary ward(s) 	Local MP(s) 	Chair/Mayor and deputy

Council assets
☐ Burial ground
 ☐ Village hall
 ☐ Allotments
 ☐ Playground
 ☐ Streetlights

COUNCILLOR DEVELOPMENT FRAMEWORK FOUNDATION



Required learning

- Off to a Flying Start
- Finance for Councillors
- The Code of Conduct in Practice
- The Good Councillors Guide (2024)
- The Good Councillors Guide to Finance and Transparency
- The Good Councillors Guide to Being a Good Employer

• Off to a Flying Start

• Finance for Councillors

• The Code of Conduct in Practice

• The Good Councillors Guide (2024)

• The Good Councillors Guide to Finance and Transparency

• The Good Councillors Guide to Being a Good Employer

CLAIM FOUNDATION CERTIFICATE

COUNCILLOR DEVELOPMENT FRAMEWORK CORE



Required learning

- Being a Good Employer
- Planning Nuts and Bolts
- The Good Councillors Guide to Cyber Security
- Equality and Diversity e-learning

• Being a Good Employer

• Planning Nuts and Bolts

• The Good Councillors Guide to Cyber Security

• Equality and Diversity e-learning

CLAIM CORE CERTIFICATE

COUNCILLOR DEVELOPMENT FRAMEWORK LEADER



• Chairperson and Leadership

• Team Leadership Essentials e-learning

Required learning

- Chairperson and Leadership
- Team Leadership Essentials e-learning

CLAIM LEADER CERTIFICATE

COUNCILLOR
DEVELOPMENT
FRAMEWORK
ADVANCED



• **Planning:** CIL and S106; Responding to Planning Applications

• **Community:** Communications; Social Media; young people

• **HR:** Appraisals; staffing; grievance; recruitment

• **Finance:** Procurement; relevant year-end and VAT courses

• **Regulatory:** Data Protection; FOI; GDPR; Transparency Code

• **Other:** Trusts; emergency planning; civility; mapping

CLAIM ADVANCED CERTIFICATE

Activity 1

Activity 2

Activity 3

Activity 4

Activity 5

Activity 6

Activity 7

CLAIM ADVANCED CERTIFICATE